**Contract Instructions**

**Contracts for IT Security Related Products**

1. Go to <http://purchasing.idaho.gov/statewide_contracts.html>

2. Scroll to Security-Related Products.

3. See the PowerPoint in the “IT Security Related Products Breakout” link for:

i. A list of Contractors and Contract Numbers along with the Software Publishers under each of those Contracts.

ii. Contractor contact information is shown on the last slide.

4. **IMPORTANT(!):** There have been multiple awards made relating to several Publishers (see the first three (3) slides in the PowerPoint in the “IT Security Related Products Breakout” link).

i. For each of those instances in which there has been a multiple award, agencies **MUST** **follow I.C. § 67-9211(3)** when making decisions as to what to purchase.

5. See the “Pricing – All Contracts” link in the Contract Description column. There is one link showing the pricing for all Contracts.

6. Agencies should review the ITB that is included in each of the SBPO links in the Contract column to become familiar with what are now each Contract’s requirements, particularly regarding:

i. Section 8.3, Maintenance and Technical Support Services (section 7.3 for SBPO172000373).

ii. Sections 13.2 and 13.3 regarding payments & invoicing, and delivery (section 12.2 and 12.3 for SBPO172000373).

iii. **IMPORTANT(!):** See section 13.12 (section 12.12 for SBPO172000373). Your agency will likely be required to accept “shrink-wrap” or “click-wrap” licenses. It is up to your agency to enforce the requirements of section 13.12 in this regard.

iv. **IMPORTANT(!):** Note the limitation on the purchase of SAAS products in section 13.13 (section 12.13 for SBPO172000373), and note that It is up to your agency to ensure that your data is protected properly where it relates to SAAS products.

v. **IMPORTANT(!):** Note the limitation in section 15 (section 14 for SBPO172000373), Licensing, Service Level Agreement and Maintenance Agreement Limitation.

vi. Note also the definitions in Appendix A, in particular the definitions given for Post-Sales Installation Support and pre-sales engineering.